



TURKISH REPUBLIC MALTEPE UNIVERSITY

ERASMUS OFFICE

2026-2027 ACADEMIC YEAR ERASMUS+ KA131 STUDENT INTERNSHIP MOBILITY APPLICATIONS (Project 2025)

(Associate Degree, Bachelor's Degree, Master's Degree, and Doctoral Students)

This announcement only covers Erasmus+ KA131 Traineeship Mobility applications for the 2026–2027 Academic Year. A separate announcement will be published for Study Mobility.

STUDENT SELECTION CALENDAR AND ANNOUNCEMENTS

Application Dates: February 17, 2026 - March 17, 2026

Calendar :

Activity	History	Explanation
Application Announcement	Applications will be announced on the website and TurnaPortal system on January 28, 2026.	
Erasmus Promotion Participants: Associate Degree, Bachelor's, Master's Undergraduate/ Doctoral Students	<u>17.02.2026</u> Time: 2:30 PM 03.03.2026 Time: 2:30 PM	The meetings will be held online. 1. Meeting Link https://eu.bbcollab.com/guest/8316d88f309d497fa6bd51bd7cf011f6 2. Meeting Link https://eu.bbcollab.com/guest/3d2aeaf6d9f84415b65bbb865cdd0794



Erasmus Online (Online) Application Period	Beginning 17.02.2026 (09:00) Finish 17.03.2026 (17:00)	Online Application Link - APPLICATIONS WILL BE ACCEPTED THROUGH THE E-GOVERNMENT SYSTEM. https://turnaportal.ua.gov.tr/giris?returnUrl=%2F
Erasmus English Proficiency Exam	18.03.2026 Time: 10:00	You can obtain detailed information about the exam from the School of Foreign Languages. Whether the exam will be online or in person will be announced by the School of Foreign Languages before the exam.
English Exam Results Estimated Advertisement	March 25, 2026 (The	deadline for appealing the exam result is 3 days)
Erasmus Final Announcement of Results	03.04.2026 (Planned)	(Appeals period is 3 days) Depending on the volume of applications. The date for the announcement of results may vary.
Project Completion Date	July 31 2027	All mobility must be completed before this date. is required.
Internship Invitation Acceptance Letter Deadline	30. April 2026	Submit your acceptance letters for internship mobility to TurnaPortal. Deadline for uploading

Online Application Platform

Application link: <https://turnaportal.ua.gov.tr/giris>



All application processes are integrated into the e-government portal via Turna Portal (<https://turnaportal.ua.gov.tr/>).

The process will be conducted through this platform. You can apply by logging into e-government. Candidates must use this platform.

They must complete their applications through this platform and upload their application documents to this platform as well.

It is required. The application platform will be open between February 17, 2026 and March 17, 2026, and will close at 5:00 PM on March 17, 2026. Applications made after this date and time will not be accepted.

Applications will not be considered.

Student Traineeship Mobility

Student Traineeship Mobility activity involves a student enrolled in a higher education institution pursuing academic studies.

in a company, a research institute, or a foreign country related to their field of study

This involves doing an internship in a laboratory or at an institution or organization. It also includes taking courses at a higher education institution.

This is not considered an internship.

The duration of the activity ranges from 2 to 12 months, applicable separately for each educational level.

For some time now. Internship activities take place in each class during the study period and at the end of the study programs.

This can be done within 12 months after the students in their classes graduate.

For post-graduation internship activities, the application must be submitted before the student graduates.

(must have been done while currently an associate's, bachelor's, master's, or doctoral student)

It is necessary. Graduated students cannot apply. Post-graduation internship mobility,

Military service must be completed within 12 months of the graduation date. This period includes military service.

The military service period for newly graduated soldiers called up to complete their duty is 12 months.

It is added to the maximum period. The post-graduation internship period and the student's internship at the same level

The total duration of mobility should not exceed 12 months.

Examples of Suitable Internship Placements

The internship activity can be carried out in one of the participating countries, and the applicant must be employed in the labor market or receive education.

any public or private sector organization in the fields of education, youth, research and development

These could be suitable internship locations. While not exhaustive, the following organizations may be suitable internship locations:

Examples include:

- small, medium or large-scale enterprises owned by the public or private sector



- local, regional or national public institutions
- embassies or consulates of the sending country abroad
- all kinds of business-related organizations such as chambers of commerce, trade associations, stock exchanges, and unions.

formation/union

- research institutes
- foundations
- school/institute/training center (including vocational training or adult education)
(This can be any type of educational institution, from pre-school to high school education)
- non-profit organizations, associations, NGOs
- organizations that offer career planning, professional counseling and information services
- Higher education institutions (Higher education institutions located in countries associated with the program)
Higher education institutions in countries not affiliated with the Programme must have an ECHE.
recognized by a competent authority in accordance with national legislation and prior to the internship activity
(must have signed a bilateral inter-institutional agreement with the sending institution)

The following organizations are eligible for higher education traineeship activities under Erasmus+.

is not:

- European Union institutions and EU agencies (see https://europa.eu/european-union/about-eu/institutions-bodies_en)
- National Agencies and similar organizations that implement EU programs.

The internship location and internship program should be based on the content of the diploma program in which the student is enrolled.

Eligibility is assessed by the Erasmus coordinator of the relevant department. In this context,

The Department Internship Approval Form must be completed, with all signatures included.

It then needs to be delivered to our office.



Application Requirements

- The minimum overall weighted grade point average of associate/bachelor's/traineeship mobility applicants
Minimum GPA of 2.20 / 4.00; Master's/Doctorate/Internship Mobility application.
Candidates must have a minimum GPA of 2.50 / 4.00.
- Students who apply will take a course prepared by the Maltepe University School of Foreign Languages.
Applicants must take a foreign language exam and score at least 50 out of 100. Each project application...
A foreign language exam will be held during this period, and students will have to repeat it for each application call.
They must take a foreign language exam.
- YDS, KPDS, ÜDS, YÖKDYL (within their validity period) or exams administered by ÖSYM.
Students who have scored 50 points or higher on recognized equivalent exams are eligible to take the exam.
They are not required to. These students must submit the document showing their exam results along with the other application.
along with the documents, uploaded to the Erasmus application system during the application process.
is required.
For the equivalence table, see:
<https://www.osym.gov.tr/Eklenti/101,yabanci-dil-esdegerlikleri-250713pdf.pdf?0>
- Applicants must be enrolled in any of the educational levels at Maltepe University.
(associate degree, bachelor's degree, master's degree and doctorate) enrolled in a higher education program, full
The student must be a full-time student. A full-time student has 30 hours per semester.
The student's course load is determined by their ECTS/AKTS credits. This includes students who have only one course left or...
Students who cannot complete their credit load will be excluded from mobility even if they are successful.
They will not be able to benefit.
- Students enrolled in all academic departments of the university can apply to the program.
This is possible. During the application process, the student's department and the partner institution can be contacted.
It is not required to have a bilateral agreement.
- Final year students enrolled in associate's, bachelor's, master's or doctoral programs
Students can apply to the program if they meet the application requirements.
The subject is students' internship activities, within 12 months following graduation and project completion.
This should be done taking the dates into consideration.
- Determining the institution where the internship will take place and establishing the necessary communication.
The entire process is the student's responsibility.
- The fact that the internship institution has not yet been determined during the application process means that the program...
This does not prevent applications from being submitted. However, the application evaluation process...



Upon completion, an invitation/acceptance will be received from the institution where the internship will take place.

The letter must be uploaded to the Turna Portal system no later than April 30, 2026.

It is mandatory. Applications of candidates who do not submit their acceptance letter by the specified date will be rejected.

It will be considered invalid.

- Within the current level of study, Erasmus+ 2014-2020 and/or 2021-2027

If they have benefited from higher education mobility activities during previous periods, they can participate in the new activity.

The total duration together must not exceed 12 months.

- Students enrolled in a double major program can only apply for one major during the same application period.

They can resort to mobility.

- Status of Students Who Have Freezed Their Enrollment:

Students who have suspended their registration may undertake study mobility or compulsory studies during the period in which their registration is suspended.

They cannot complete their internships. Students who freeze their registration for optional internships will not be able to participate in mobility programs.

Whether or not it can be utilized is at the discretion of the Higher Education Institution. Registration

Applications for study or traineeship mobility can be submitted during the frozen period.

Evaluation Criteria

- Evaluation to be used in evaluating applications for the 2026-2027 academic year.

The criteria and weighted scores are as follows:

CRITERIA	POINT
Academic Achievement Level	50%
Language Level	50%
To the children of martyrs and veterans	+15 points
To students with disabilities (provided that their disability is documented)	+10 points



They have the right to protection under the Social Services Law No. 2828. students for whom a care or accommodation decision has been made	+10 points
Submit internship acceptance letter with the application.	+10 points
Those who, or their immediate family members, have received disaster relief assistance from AFAD (Disaster and Emergency Management Presidency).	+10 points
Digital skills training internships (DOTs) are prioritized*	+5 points
Previous eligibility (with or without grant) (Out of a total of 100 points) (According to the 4-point system, -0.4) (Someone who has not previously benefited from mobility) the student applying for both study and internship activities at the same time In that case, which activity will the "-10 point" deduction be applied to? It is left to the student's preference. A student who has previously benefited from mobility... the student applying for both study and internship activities at the same time In that case, they will receive a "-20" penalty for the type of mobility they previously benefited from. (A deduction of "-10" points will be applied from the second type of mobility applied for)	-10 points
Participating in mobility within the country of citizenship.	-10 points
If selected for mobility, waiver notification must be submitted within the specified period. non-participation in mobility without being present (of the higher education institution) If they notify us that they are withdrawing before the allotted time expires, they will receive points. (No reduction process is applied.)	-10 points
Applying for both types of mobility simultaneously (the student's preferred option) (Reduction in mobility type is applied)	-10 points
For students selected for mobility: By the higher education institution You are exempt from attending meetings/training sessions related to mobility without a valid excuse. non-participation (applies if the student reapplies for Erasmus)	-5 points
Declaring that they will take the language exam but failing to attend without a valid excuse (student) (This applies if the applicant reapplies for Erasmus)	-5 points



* *Internships involving one or more of the following activities are eligible: digital marketing (e.g.*

social media management, web analytics, digital graphics, mechanical and architectural design; application, software and coding or Website development; installation, maintenance and management of information systems and networks, cybersecurity, data analytics, data. Mining and visualization; programming, robotics, and artificial intelligence training. General customer service, requests. Creation, data entry, or routine office tasks are not included in this scope.

NOTE: Deductions are made from the student's total score.

If the total scores calculated taking all criteria into account are equal, academic achievement will be considered.

If a student with a high grade also has an equal academic achievement score, they can study in the next grade level.

Students who have seen the program have a more limited chance to reapply to benefit from it.

Upperclassmen will be given priority.

Students participating in the Erasmus Traineeship Mobility program will have their internships completed.

They must complete their mobility by **July 31, 2027** at the latest .

Required Documents for Application

- Application Form (generated by the system), Application form must include a photograph.

It is necessary.

- Candidates with foreign language proficiency certificates must upload the relevant documents to the system. Valid results from YDS, KPDS, ÜDS, TOEFL, and YÖKDYL exams are required.

Documents are accepted. The foreign language exam equivalency table must also be uploaded to the system along with the document. Universities where the language of instruction is German, French, Italian, etc.

Students who choose this option are also required to submit a foreign language proficiency certificate in the relevant language. Our university does not conduct language exams in these languages. English language proficiency.

Students who do not have the required documents can apply through the Erasmus application system by submitting the following information **to the university**:

They need to select the **"language exam to be taken"** option.

- English Transcript: English Transcript Maltepe University Student Affairs Office

It will be obtained from the Presidency. This document is the most recent "Transcript of Records" showing the Cumulative Grade Point Average. (If the student attended the Summer Term, this document includes grades obtained during that term.)

(It should also include notes.)



- Internship Invitation/Acceptance Letter (if applicable). (Internship invitation/acceptance letter should be submitted during the application process.)

Students who upload their letters to the system will receive +10 (ten) points to their final Erasmus evaluation score.

Points will be added.

Applications from students who do not upload these documents to the Erasmus application system will be invalid.

will be counted.

Post-Election Process

Students who are accepted for mobility must receive an acceptance letter from the host institution.

They should prepare the Agreement for Traineeship and the necessary documents as announced.

They must submit them to the Erasmus Office within the specified timeframes. Detailed information about the process is available.

Information will be provided after the results are announced.

IMPORTANT NOTE:

1. The Erasmus Traineeship Mobility program is valid for the summer semester of the 2025-2026 academic year and the fall and spring semesters of the 2026-2027 academic year. Students can postpone it to the following year. those who cannot postpone it and wish to benefit from Erasmus mobility next year Students reapply for Erasmus student traineeship mobility for the relevant academic year. He has to.
2. Students who came to our University through the preparatory class and lateral transfer and are in the adaptation phase Students' applications will not be evaluated. Erasmus Mobility in previous periods. Students who have already completed this program can receive the Erasmus Traineeship Mobility grant again. a student who has benefited from study or traineeship mobility in an academic year, The total mobility period (including previous and future internships and studies) is 12 months. They can benefit from the activity, provided that it does not exceed one month.
3. Inter-institutional agreement with the institution where the internship mobility is planned to take place. It is not mandatory. However, we can also be with the institutions with which we have bilateral agreements. You can contact us.
4. Our students must demonstrate Erasmus English proficiency for every application and every project they submit. He needs to retake the exam.
5. You can access the list of Erasmus Department/Faculty coordinators via the following link.



<https://www.maltepe.edu.tr/erasmus/tr/fakulte-ve-bolum-erasmus-program-coordinators>

Bilateral Agreements and Quotas

The quotas determined under the existing bilateral agreements are allocated on a faculty basis.

You can find information about our agreements and quotas via the link below.

<https://www.maltepe.edu.tr/erasmus/tr/i%CC%87kili-anlasmalar>

Grant Support

The stated grant amounts are subject to the budget allocated by the National Agency and are not final. They may change depending on the final budget allocated to our university.

Students participating in the Erasmus Traineeship Mobility program will receive a monthly allowance for the duration of their traineeship abroad.

Financial support is essential. However, for students who are deemed eligible to participate in the Program at the end of the evaluations to be supported with grants, our University must have sufficient financial resources.

Whether or not they are allocated depends on the conditions. They must be successful at the end of the evaluations.

However, those who will not be able to benefit from the activity with a grant due to insufficient grant funding

Or those who voluntarily waive this financial support can participate in the Program with "0 grant" (No grant).

Students who apply for both the Fall and Spring semesters will only receive grants for the Fall semester.

This will be done; if grant funds remain, allocation may be made to the Spring Semester. **National Agency**

The grant provided is allocated to students as a partial grant for a minimum of 2 months.

It will be possible.

Grant-funded quotas are determined annually based on the total grant amount allocated to our university.

The number of grants varies; therefore, not every student is guaranteed to receive a grant.

Grant distribution will be based on merit ranking at the Faculty/Institute/School level.

will be carried out. (Separately for master's and doctoral levels within the institute.)

(is being evaluated.)

Grant Agreement Signed Between the National Agency and Our University Regarding Grant Quotas

Within this scope; an estimated total of **7** for Associate Degree, Bachelor's Degree, Master's Degree and Doctorate programs.

(Seven) grant-funded participant internship mobility programs are planned. Quotas are allocated to academic units.



Placements are not allocated separately according to Faculties/Institutes/Schools.

The selection will be based on the overall university ranking. However, the top 7 from the same department will also be considered.

If there is more than one student applying, students applying from different departments

Priority will be given to those who benefit from the quotas.

After the results are announced, students who are awarded grants will receive their grant rights.

If they waive their right to the grant, the amount will be determined based on the university's academic ranking.

and the program will be passed on to the next student, taking into account the variety of departments.

All students selected under the Erasmus Traineeship Program are allocated a grant for 2 months in the first grant distribution.

Requests from students receiving grants to extend their mobility with grants will be subject to additional grants.

and/or will be evaluated based on the remaining grant amounts from students who have withdrawn their grants.

Erasmus Student Traineeship Mobility Grant Termination Rules

The activity must be carried out without interruption. In internship mobility, the internship takes place...

The internship may be interrupted if the business is closed due to a holiday. Grant payments will be made for the period the business is closed. Minimum operating period.

To ensure this, it is necessary to research in advance the dates when the company where the internship will be done will be closed, and holidays.

Even after deducting the required time, it is necessary to ensure that the minimum duration is still met.

Weekend holidays are not considered holiday time to be deducted from the activity period.

The following criteria apply to grant repayments and/or reductions for students:

will be applied:

1. In any case, the maximum amount to be given to the student shall not exceed the amount specified in the grant agreement.

The grant is provided for **the duration of the physical activity** performed . After the mobility period, documents proving participation in the mobility program (participation certificate, passport stamps, travel Failure to complete or submit documents (etc.) in accordance with the announced dates

In that case, all grants paid will be reclaimed.

2. Those who did not complete the EU Participant Survey as specified in the National Agency's handbook.

A 20% deduction will be applied to the students' total grant entitlements.

3. If the mobility period is shorter than the minimum period (2 full months), then...

No grant payments will be made for mobility. Except in cases of force majeure, payments will not be made before the minimum period is completed.



If the students return, the activity will be considered invalid. The student's planned grant...

If the activity is carried out for a shorter period than the specified period, the exact activity period will be determined.

If the initial payment was higher than the amount calculated, the student will be asked to refund the excess.

Students who are unable to leave their planned schooling due to compelling reasons (family reasons, health reasons, natural disasters, etc.)

In cases where early termination of mobility is necessary, students must report this situation.

They must inform the Erasmus Office in advance. The confirmation regarding whether the situation is due to a compelling reason will be given by our University to the National Agency.

The decision will be made after consultation with the Presidency. The circumstances are considered to be due to compelling reasons.

The grant amount corresponding to the students' stay abroad will remain with them.

The excess grant paid will be reimbursed.

Students, shortly after starting their mobility (without fulfilling the minimum 2-month period)

If they end their mobility of their own free will (without compelling reason),

If the student has already received a grant, it will be recovered.

Monthly Grant Amounts by Country

Monthly grant amounts vary by country and are listed below.

Ülke grupları	Misafir Olunacak Ülke	Aylık Hibe Öğrenim (Avro)	Aylık Hibe Staj (Avro)
1. ve 2. Grup Ülkeler	Almanya, Avusturya, Belçika, Danimarka, Finlandiya, Fransa, Güney Kıbrıs, Hollanda, İrlanda, İspanya, İsveç, İtalya, İzlanda, Lihtenştayn, Lüksemburg, Malta, Norveç, Portekiz, Yunanistan	600	750
3. Grup Ülkeler	Bulgaristan, Çek Cumhuriyeti, Estonya, Hırvatistan, Kuzey Makedonya, Letonya, Litvanya, Macaristan, Polonya, Romanya, Sırbistan, Slovakya, Slovenya, Türkiye	450	600

Grant payments are made in two installments. The first payment is 80% of the total Erasmus+ grant. The second...

Payment of the installment depends on students completing all necessary procedures.



Travel Assistance Calculations

In order to help students with their travel expenses, the European Commission...

The starting point of the mobility and the activity can be determined through the provided distance calculator.

The distance in kilometers between the location where the event took place is determined, and the travel time is calculated using the table below.

The grant is calculated. The kilometers shown in the distance band calculator are used in the table below.

The amount covered by the grant is the round-trip cost, and this amount is not multiplied by two.

Travel Distance	Standard Travel Grant Amount (Euro)	Green Travel Grant Amount (Euro)
Between 10 and 99 KM	28	56
Between 100 and 499 KM	211	285
Between 500 and 1999 KM	309	417
395 between 2000 and 2999 KM		535
580 between 3000 and 3999 KM		785
1188 between 4000 and 7999 KM		1188
8000 KM or more	1735	1735

Green travel is traveling using low-carbon emission public transportation.

This includes the use of buses, trains, and shared cars within the scope of green travel.

To receive green travel support, green travel must be used on both the outward and return journeys.

More than half of the entire journey must be made using green vehicles.

Short-term PhD mobility grants:

Daily until day 14.	79 Euros
Daily logs for day 15 and onwards.	56 Euros

Inclusion Support

The Erasmus+ Program encourages participation from participants with limited resources.

The person with limited capacity, without additional financial support, will have their personal physical or mental condition... or health condition that prevents potential participation in the project/mobility activity



is a participant. Specific conditions must be met in order for additional grants to be given to students who require inclusion support.

A specific method is followed. (See Erasmus 2025 Handbook).

Additional Grant Support

Disadvantaged participants may receive additional grant support in addition to the grant they are entitled to.

In order for this grant to be awarded, the disadvantaged participant must be economically and socially disadvantaged.

Individuals with limited opportunities are defined as those who fall into the following subcategories.

1) Those subject to Law No. 2828 (those regarding whom the Ministry of Family and Social Services has issued a decision)

(Those who have been granted protection, care, or shelter in accordance with Law No. 2828)

2) Children entitled to protection, care or shelter under the Child Protection Law No. 5395

students who have been decided

3) Those who are granted orphan/death pensions

4) Children of martyrs/veterans

5) Those who receive a poverty allowance for themselves or their families (the student themselves, their parents)

or to their guardian from Municipalities, public institutions and organizations (Ministries, Social

Foundations for Mutual Aid and Solidarity, the General Directorate of Foundations, the Turkish Red Crescent, AFAD, etc.

a document proving that the applicant received financial support from the institutions at the time of submitting their Erasmus application

(It is sufficient to present it.)

6) People with disabilities

7) A needy, frail, and destitute Turkish citizen who is 65 years of age or older and whose one of the parents or guardians has passed the age of 65.

Regarding the Provision of Monthly Allowances to Turkish Citizens, Disabled and Needy Turkish Citizens

Students receiving disability or poverty allowance under Law No. 2022 dated 01.07.1976

8) Those who, or their immediate family members, have received disaster relief assistance from AFAD (Disaster and Emergency Management Presidency).

Student Loans and Dormitories Institution scholarships and similar scholarships, other grants of a merit-based scholarship nature,

Grants and scholarships, as well as one-time aid, are not considered within the scope of this financial assistance.



Students meeting the above criteria may receive additional grants, upon request and provided they document their eligibility, subject to budget availability and depending on the type of mobility, in the following amounts:

Support can be provided.

Type of mobility	Additional Grant Support Amount
Student mobility lasting 2-12 months	€250 per month
Short-term student mobility between 5-14 days* €100 in addition to the daily allowance total.	
Short-term student mobility lasting 15-30 days* €150 in addition to the daily allowance total.	

* No additional support will be provided for the internship in this case.

IMPORTANT NOTE: Completing applications and uploading correct documents is the responsibility of the beneficiary.

It is the responsibility of the candidates. Applications can be made after the application period ends.

will not be considered.

NOTE: The right to appeal the results announced by our unit is limited to 3 days. After this date...

Any objections raised will not be considered.

For any questions, please send an email to erasmus@maltepe.edu.tr.

You can call us at +90 216 626 10 50 Extension: 2687.

Official announcements will only be made through the communication channels mentioned above.

will be done.